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# October 2017 Octobre 2017



### **Message from the Deputy PC**

Carol Kelly, Deputy Provincial Commissioner | dpc.cpa@guidesquebec.ca



With our two largest attended events of 2017 now past, we're very proud to say that Le Gros Dodo and Fall Fun Day were both a huge success! Bravo to the team leads, their committees and all the Guiders involved for all the hard work that only we in Guiding can understand and truly appreciate! Many, many fantastic memories have been made!.Thank you!

Now we move onto cookie blitzing, which is already in full swing. We wish all of our girls and Guiders lots of fun in their selling adventures!

There are many more events in the making and we are always looking for Guiders to join the planning committees. No experience is necessary, just your enthusiasm. Many minds make for fun times! Events will be published in *In the Loop* and in *The Piccolo*.

Fall is also the time for Guider registration, more information will be eblasted out soon. Keep your eyes open for it!





### **The Gros Dodo**

#### Le Gros Dodo Team | legrosdodo@guidesquebec.ca



### **Fall Fun Day**

Joanne Cardinal, Camping Adviser | camping@guidesquebec.ca



Camp Wa-thik-Ane once again burst with the sounds of laughter, chatter and song as Girl Guide members made new friends and encountered old friends at our annual Fall Fun Day. The weather was perfect, the format was new and everyone took on the challenge of visiting the camp through games, crafts, challenges, outdoor cooking and spotting the animals in the bush! From Sparks through to leaders we challenged ourselves to hike and share activities with new groups. There were points to achieve, but the numbers did not matter in the end as every attendee did their best and had fun along the way. How can we not say you deserve the challenge course crest when you hike all over camp and still have a smile on your face and a song in your heart at the end of it all!





Nature and its beauty offer so much to the people who visit it. Camp Wa-Thik-Ane is definitely a great place for girls, young women and Leaders to come and be themselves, to run about in a safe environment and to enjoy the solitude and beauty of a place away from the rush of everyday life — a place where girls get to take on leadership roles and shine!

The wishing well brought lots of wishes for camp. Wishes for marshmallows, candy, sleepovers, beautiful weather, games and fun, no porta-potties, for everyone to have a good time, tacos in a bag,



a magic wand, to have this camp every year, big crowds and for it to be open in winter, spring camp, more trails, no bugs and to come more often, for the camp to stay open forever, for camp to be longer, for Wa-Thik-Ane to still be here in 100 years, for Guiders to make wonderful memories, to travel the whole world with the camp and that Guides help preserve Guides.

We'd to extend a heartfelt thank you to all the team who made this happen, whether it be in the planning or the execution of the event. All someone needed to do was look in the Stavert gallery on Friday night to see the many hands working away on hat crafts and

MAKE A WISH FOR THE CAN

program. The best part is that we did it in the company of our sisters, with stories and laughter to share, making every moment a new memory.





Thank you to all the Guiders who brought girls to the

event and let their girls lead the day, giving them the opportunity to learn, lead and follow. I hope you all had a great day and maybe you even visited a spot for the first time.

The sun has set on yet another wonderful event at Wa-thik-ane, now we let her rest a bit until we come again. Have a good season of rest Wa-thik-ane, you are in our dreams and wishes.

New and special this year: We had a fantastic visit from Louise and Rochelle from National who came to present the new Girls First program, chat with Guiders about the changes coming up and let girls try out the new program platform. They got feedback from everyone that they'll be sharing soon.

Keep an eye on the Girls First <u>website</u> for news about the visit from the Girls First team!





### **Program News**

Sharon King, Program Adviser; Emily Lilies, Deputy program Adviser programme@guidesquebec.ca

### **Meeting Themes**



**Cookies!** Ready for cookie sales? Time to get inspired by checking out the Cookies Rising Meetingin-a -Box for <u>Sparks/Brownies</u> and <u>Guides/Pathfinders</u> to incorporate cookie programming into a meeting!

**Remembrance Day!** Order FREE, bilingual, age-appropriate bookmarks, posters, booklets, and postcards through <u>Veterans Affairs Canada</u>. Order by October 27 to get your supplies before Remembrance Day.





Digital Literacy: Get ready to Decode! Coming in January 2018...

In our rapidly changing world, coding helps to promote digital literacy to engage girls in exploring digital media and careers in science and technology. The Decode Challenge replaces the Cybercitizen Challenge. It can be used to promote <u>Safer Internet Day</u> on February 6, 2018.

### **Challenge of the Month: International World Regions Challenge**

Do you have girls new to Guiding in your unit who don't know what WAGGGS is? Help them earn one of their first challenges by learning all about WAGGGS and the World Regions!

Learn about Guiding in other countries. Taste other regions in an international food night, learn a promise and law from another country, and find out how Thinking Day is celebrated around the world through Saskatchewan's <u>International World Regions</u> <u>Challenge</u>.



A perfect way to travel without leaving your meeting place!

### What's Coming Up?



2017 - <u>Canada's 150th Birthday</u> November 25 - December 10 - <u>16 Days of Activism against Gender Violence</u> February 6 - <u>Safer Internet Day</u>

#### **Outside of Guiding**

NASA's 2018 Commercial Crew Children's Artwork Calendar Children ages 4-12 have a chance to design artwork for a space-themed calendar that will be sent to astronauts on the space station! Deadline is November 2.



Arctic Youth Summit Ambassador Are you interested in learning more about Canada's final frontier? Are you curious about indigenous culture and history? Do you have a passion for development and advocacy? Then the Arctic Youth Ambassador Summit is for you! Global Vision is leading a Southern Mission to the North and hosting an Arctic Youth Ambassador Summit in Iqaluit, NU from October 25-29, 2017 that will bring 50 youth leaders together (25 from the North and 25 from the South) to work on finding innovative solutions to some of the pressing challenges the North faces.

### **Geordie Productions**



Synopsis: "How will we cross the alps? A hot air balloon perhaps?"

This iconic classic comes to hilarious contemporary light in an all-new production featuring incredible physical performances, lightening-speed set changes, razorsharp dialogue, and...an elephant. Travel across the globe with the clever Phileas Fogg and his astute partner-in-crime Passepartout as they encounter a cast of over twenty characters (played by 3 people!) on this worldly epic adventure. Will they make it before time runs out?" For ages 5+



What: A special performance for Guiding members, including a Q&A with the performers and a short tour of the theatre.

Where: D.B. Clark Theatre (basement of Hall Building) - 1455 De Maisonneuve Blvd, Montreal

When: Saturday, April 21, 2018, performance starting at 2 pm (arrival 1:30)

Who: Girls of all branches with Guiders covering green ratio (a minimum of two Guiders is not necessary as there will be other patrols there). This is **not** a family event.



**Cost:** Free for at least two Guiders as per green ratio, \$14 per girl and additional Guider. (includes an event crest).

<u>Flyer</u> for families available here (prints 3 per page).

**Register** your patrols <u>here</u> by <u>November 1</u>. Spots are very limited so register early to avoid disappointment! Names are not needed for the registration this year (only total numbers).

# **International News**



Valerie Zaloum, International Adviser | international@guidesquebec.ca

#### **International Workshop Evening**

Pathfinders, Rangers and their Guiders are invited to an International Workshop evening on Thursday, October 19 at 6:45, at the provincial office (if the demand exceeds the office capacity, we will advise of an alternate space!).

To determine the specific needs and interests of those who want to take part, a survey has been sent to Pathfinders and Rangers/Trex and their Guiders.

Our primary audience:

- Guiders and girls who plan to apply for the 2018 Nationally sponsored travel ops
- Guiders looking at future independent trips
- Guiders who want to develop skills at reference writing
- Units wanting a visit with recent GGC travelers
- any combination of these needs!

Here is the link to our survey of interested parties - *and maybe this includes you*?? If so, please respond ASAP in order to shape the evening's plans.

Alternative dates can also be worked out for unit visits, or districts interested in learning more about supporting and promoting travel in Guiding and opportunities through WAGGGS.

Become a Global Guide in your own back yard!



Remember SOAR 2017? Check out their <u>video</u> with lots of pictures of Québec members!

# **Spotlight on PR**

Andrea Munster, PR Adviser | pr.rp@guidesquebec.ca

#### Does your district have a PR cheerleader?

Do you know an individual that is enthusiastic about Guiding and wants to promote Guiding in your area? We are looking for someone from every district to establish a link between province and districts on the topic of PR. Keep in mind, this doesn't have to be such an official sounding thing or title. Chances are the first person to come to mind is the person we're looking for. Who is a big GGC cheerleader in your team? Who has great ideas about growing membership or being visible in your community? Who loves to write about the outings and events from your area?

If you have questions about PR cheerleaders or want to update your district's cheerleader, please email Andrea at <u>pr.rp@guidesquebec.ca</u>.



# **Training News**



Heather Martin, Training Adviser | training.formation@guidesquebec.ca

WH	EN? WHE	RE? WHO?	WHAT?		
Please complete the training request <u>form</u> so we can plan to meet your needs					
	, 0	er for training sessions	-		
New Guider Training (minimum					
<ul> <li>Being a Unit Guider &amp; About the Branch</li> <li>Learn the basics needed to be a Unit Guider - includes overview of general Guiding information and level specific activities and resources</li> </ul>		<b>Saturday</b> November 4 8:30-4:30			
<ul> <li>Safe Guide</li> <li>Learn about GGC's risk management and how it applies to activities with (MANDATORY within your)</li> </ul>	your unit.	Mountainside United Church The day will include both Safe Guide and New Guider Training. If you only need one, please see the registration form.			
Transition Training (minimum 5	5 Guiders required or al	ternate arrangements wi	ll be made)		
<ul> <li>Moving into Brownies</li> <li>Learn about the unique needs of the Brownie age girl and how to adapt from what you know.</li> <li>Becoming a Guide leader</li> <li>Learn about enabling Guide aged girls and how to build skills and independence.</li> </ul>		Submit a request or watch for PED week TRAINING - 3 hours 1 evening/½ day			
<ul> <li>Into Sparks, Pathfinders, or Ranger</li> <li>From Guider to Commissioner</li> </ul>	s?	As there are fewer Guiders switching into these branches, please complete the request form so we can best meet your needs!			
Outdoor Activity Leadership T	raining (minimum 10 G	Guiders required)			
OAL - Getting Outside OAL - Residential Camping (\$15)		Friday* TBC <u>7-9:30 pm</u> Saturday* TBC 9:00am-4:00pm <i>(includes lunch)</i>	<i>Overnight option available between sessions Including Snacks &amp; breakfast Come "Share in the Sisterhood"</i> (Location & Price to be confirmed)		
PED Week Training Sessions		(melddesidnerry			
Watch your email for a list of upcoming November PED Week sessions for Québec Guiders		November 13-17, 7-9:30 pm Locations and topics to be announced	Plan now to cancel your regular meeting so you are free to participate - submit your topic ideas to your DC or on the training form.		
Training for trainers and exper	ienced Guiders				
<ul> <li>Train the Trainer and Friends</li> <li>An overnight session to help build training and facilitating skills for Trainers and other experienced Guiders working with adults and Rangers.</li> </ul>		From <b>Saturday</b> * to <b>Sunday</b> TBC	<i>Includes Overnight stay, Supper, Breakfast, and Lunch (price TBC)</i> (most likely the same location as OAL)		
Mental Health First Aid	Certification Course: 15 hours - TBC late Oct-Nov 2017 Approximately - \$150-\$200 per person <u>Not subsidized by province</u> Min: 12 participants Non-Guiding friends who work with youth welcome Definitely in the works. Please submit your name to confirm interest				
Emergency and Standard First Aid	Please see First Aid page or submit a request on the training request form				
***Please complete the training request form (PDF or online)         so we can plan to meet your needs and send it to         training.formation@guidesquebec.ca.         Watch your email and future Piccolos for more dates and detail		olan to meet your needs and send it to ng.formation@guidesquebec.ca.			

# Pathfinder Trip to Carnaval

Angie Kruller | aokantje@gmail.com

# Save the Date!

Plans are under way for the third bi-annual Québec Carnival Adventure for Pathfinders on February 2-4, 2018. We have booked a church hall, with the capacity of 40. The trip will include transportation (coach bus), sleeping accommodation, meals and snacks, Carnival "Effigy" (admission to Carnival activities), and a Cabane à Sucre supper on the way home. The cost per person will be determined shortly. Guiders are expected to accompany their girls.

This is a Pathfinder activity, but we will open it to Rangers if we need to fill spaces.

The SG1 and 2 plus the registration form will be in the November Piccolo.



# **Girl Recognition**

Sara Ogilvie, Member Services Coordinator | mbr.services@guidesquebec.ca



2-4:30 pm

Monklands District

Centre Le Manoir

5319 Ave. Notre-Dame-de-Grace, Montreal, H4A 1L2

Girls receiving awards and their Guiders will get an invitation soon.

# **Youth News**

Helena Green, Youth Coordinator and Alexandra Meredith, Youth Voice youth.jeunesse@guidesquebec.ca



# YOUTH EVENT ARE YOU READY FOR AN ADVENTURE?

#### FOR MEMBERS AGED 15 - 25

We want to hear from YOU . Your thoughts, opinions, and wants for Cirl Guides of Quebec! And to introduce the new provincial YOUTH COUNCIL opportunity!

Please **RSVP** to youth.jeunesse@guidesquebec.ca before

the event

WHERE?

Mountainside United Church

687 Roslyn Ave, Westmount, QC H3Y 2V1 WHEN? October 14th 9 am - 3 pm LUNCH PROVIDED

See you there! Your Youth Advisors, Alexandra Meredith and Helena Green

DC/Guiders please encourage your youth member to apply for the youth council and to attend the 14<sup>th</sup> October! We're counting on you!

# **First Aid News**

A first aid recertification course is being offered by Pulse Aide Inc. on **October 22, 2017 from 8:30 am - 5:30 pm in Lachine**. Cost is \$90 (2/3 of which will be reimbursed by Québec Council for active Guiders. 3-Year Recertification valid until October 22, 2020.

\*Pre-requisite is that a participant must have a CURRENT (not expired) Red Cross Certification (or equivalent accepted by the Red Cross) and must bring their own Manual (2011 edition or more recent) to the course.

More information can be found on the website.

N.B. All Guider First Aid Qualifications must be entered into iMIS <u>before</u> sending your event paperwork to Safe Guide for assessment (<u>sg.gs@guidesquebec.ca</u>).

### **Property Committee News**

Ellen Gauthier, Property Committee Chair | lacbouchette@guidesquebec.ca

### **Camp Clean-Up Day**

#### Thank you to all the following Guiders and spouses/friends of Guiding who helped with Camp Clean-Up 2017



Lydia Berryman, Joanne Cardinal, Curtis Chapman, Lesley Chapman, Ellen Gauthier, Dik Harris, Sinclair Harris, Mary-May Hubert, Bob Jackson, Esther Keller, Lisa Labelle, Joan Lax, Annette Levasseur, Danica Lowry, Steven Lowry, Eleanor Maxwell, Kevin McKenzie, Michelle McKenzie, Susan Cole McKenzie, Joanne Millette, Vincent Millette, Erin Pecknold, Scott Rathwell, Charlene Richards, Robert Rodd, Enya Steczko and Anne-Marie Sullivan Your time and efforts were greatly appreciated!!!

### Positions

Due to the recent restructuring of the Property Committee to the Property Stewardship Committee we are looking to give an opportunity to everyone who is interested in the management, governance and preservation of Wa-Thik-Ane.

Please consider applying: Position description and application. Deadline: October 20

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## **Cookie News**

Cookie Adviser | cookies.biscuits@guidesquebec.ca

Cookie ribbons are a great way to reward girls for their

cookie sales.They're free to order from the provincial office!



Have any great pictures of your girls selling cookies? We'd love to see them!

# **Guide Winter Camp**



Joanne Cardinal, Camping Adviser | camping@guidesquebec.ca

It is hard to believe that winter will come with this beautiful summer weather we are having but we are already getting ready to plan for an amazing Provincial Girl Guide Winter Camp. Are you a Guide leader?

Do your guides like games, athletic activities, challenges and learning about other countries and their culture? Then our provincial winter camp is for your Guides.

Mark it on your calendar to avoid disappointment as we will fill up fast!

Date: February 23-35, 2018

Where: Centre de Plein Air L'Estacade, Ile aux Noix, QC

#### Cost: \$85

Keep your eyes open for a save the date e-blast in December. Registration will open mid-January.

Hope to see you there!



# Safe Guide News



Pam Godfrey, Safe Guide Adviser | safeguide@guidesquebec.ca

Send your forms to <u>sg.gs@guidesquebec.ca</u> in a timely manner. The Safe Guide Forms are updated every year in July and posted on the national website in August.

### Paperwork

- ☑ Please use the latest edition when preparing your requests as your assessor will ask you to redo them on the most current forms. The bottom right corner of the form shows the date as follows: 2008/09/01 (Rev 2014/09) - this is on the SG.1. The most commonly used forms, with the latest version, are as follows: SG.1 as above, SG.2 July 2016, SG 3 July 2016, SG.4 July 2016.
- ☑ Please put the iMIS number for each person on your SG.3 (Member and Non Member). The name you know the person as may not be how they are registered as a member. Please do not forget the iMIS number of your Home Contact Person on the SG.3. Non Members who are Unit Assistants must have a PRC.

- ☑ Please re-read your forms to ensure you have completed all information and ticked all boxes.
- ☑ Please make sure on your SG.2 you give the specific location of where their daughter will be while under your supervision. (for example at Wa-Thik-Ane give the specific site name ie Huron)
- ☑ Emergency Response Plan (ERP): Wherever you are taking your girls you must prepare an ERP for your group. (example: Camp Wa-Thik-Ane has an ERP. As the Responsible Guider you must provide one for your site/s while you are at camp that then joins the Property ERP and this must be communicated to the Site Manager)
- ☑ Health Forms new for 2017. Please ensure you have the latest health form for your girls. You must have them with you at your meetings and whenever you are out and about. You must also have H.2 forms for your Guiders for all overnight activities. If you have a health issue, it is a good idea that your co-Guiders are aware.
- ☑ You must keep all Safe Guide paperwork for 3 years following an event. Start an envelope now for this Guiding year. If you leave the unit, please pass this envelope on to another Guider or your District Commissioner.

The French version of Safe Guide, *Guide Sécurité*, is now <u>online</u>!

### **Unit Meetings**

- ☑ You do not need to have a supervisor with current first aid for unit meetings. Please see below for when first aid qualifications are needed
- ☑ Make sure you do a SG.4 Emergency Response Plan for your meeting place. Share it with your girls you could do it together. Have a fire drill.

### **First Aid**

- ☑ A reminder that you <u>must</u> have an adult with current first aid qualifications for all events which involve sleeping over, cooking with a camp stove or BBQ, campfires, the unit arranging transportation or if EMS response time at your location is over 30 minutes. You do not need to have a first aider for regular unit meetings, however it is strongly recommended that for cooking activities you have a supervisor with first aid training.
- ☑ This course must be from a recognized agency, such as, but not limited to, Red Cross, Heart & Stroke Foundation, St. John Ambulance. They must be a minimum of 6-½ hours and include urgent health care and CPR. An on-line only course is not valid.
- I For all red level activities you must have at least one first aider with current Standard First Aid the 16-hour course.
- Guiders with qualifications should scan and send their card to imis@guidesquebec.ca

### **Treasurers' Trove**



Claire Morier, District Treasurer Support Specialist |

#### finances-support@guidesquebec.ca

#### Budgeting

All districts should begin preparing a budget for the 2018 calendar year.

To facilitate the budgeting process, a tab in the GGC QC Financial Keep in mind that the budget is just an estimate – it may not be Package called Report and Budget is available for your use:

- The tab is populated from the current year revenues and expenses, which can be used as a basis for next year's budget.
- In addition to the current year transactions, consider any new events, or activities which should be included in the budget. For instance, are you planning a new district event, or going to get a bus for camp when you haven't in the past? Have you lost or gained a lot of members?
  - **Accounting for cookies**

With the cookie campaign in full stride, it's important to track them properly. Cookie tracking forms are available in the Cookie Resource section of the Guides-Québec website.

There are several elements to keep in mind:

- Cookies you buy from your supporting council
- Cookies you sell
- Cookies given away or used in the unit

The cookies you buy from your support council are straightforward. This is the amount of cookies you have ordered from Province (if you are a district), and an invoice will be sent to the Treasurer and DCs. The total amount of this invoice should be recorded in the Fall or Spring Cookies columns in the expense section of the spreadsheet if no cookies have been used or given away.

Similarly, proceeds from the cookies you sell are recorded in the Fall or Spring Cookies columns in the revenue section of the spreadsheet.

Also consider any new fundraising initiatives and whether you plan to order additional cookies, etc.

possible to stick to it, but having one is helpful to make and keep it in mind while planning events.

Once prepared and finalized, the budget should be approved through a motion at a district meeting. A copy should be sent attached to the district minutes to finances-

support@guidesquebec.casometime in October or November.

Cookies given away or used in the unit/district are more complicated because you have bought these cookies, but have no proceeds for them. In order to balance overall, a cost must be associated with them and recorded in the spreadsheet:

- When 1 box of cookies is eaten at camp, these should be recorded in the Camp column in the expense section.
- Since the cases are currently bought for \$48.45, each box used or given away costs \$4.04 (\$48.45/12 boxes)

If a box is given as a "thank you" for a guest, or a gift it should be in the appropriate column.

When paying the supporting council for the cases you bought (see earlier paragraph) you would split the total between cookies sold and cookies used:

If you have ordered Special Order Cookies, the cost is \$39.00. These are only available if fundraising and other forms have been approved. Should the trip be cancelled, the cookies revert to regular cookies at the prices listed above.



#### Other

For DCs and treasurers – here is a handout that contains a few reminders as to what should be getting done around this time of year!

### **Local Stories**

Lizzie Knowles, Communications and PR Coordinator. | communications@guidesquebec.ca

#### Pointe-Claire District

Girls and families participated in the Great Canadian Shoreline Cleanup!





Laval-Mille-Iles District Mille-Iles girls and their families planted trees for TD Tree Day!

#### Hayes-Apple Valley District

Chateauguay Sparks, Brownies, Guides and Pathfinders volunteered to serve their community through a food drive!





Northshore District In honour of International Day of the Girl, girls made and traded posters celebrating how awesome girls are!

# **Upcoming Dates and Events**

October 14	DC/Adviser/Council Day	
October 14	Youth Forum	
October 14-15	<u>Cookie Days in Canada</u>	
October 19	International Workshop Evening	
October 20	<u>Deadline to apply for a position on the Property Stewardship</u> <u>Committee</u>	
October 30	Deadline to apply for nationally sponsored trips	
October 31	Deadline to apply to be a Girls First Champion	
November 1	Deadline to apply to be on the Provincial Youth Council	
November 1	Deadline to register for Geordie Productions' play	
November 4	New Guider training and Safe Guide	
November 13-17	PED Week	
November 25	Girl Recognition Event	
January 20	Guider (and Ranger) Symposium	
February 2-4	Pathfinder trip to Carnaval	
February 6	Safer Internet Day	
February 23-25	Guide Winter Camp	
April 21	Geordie Productions' Around the World in 80 Days	

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